

# PLI COHORT APPLICATION

Rev. 04/2024

## INSTRUCTIONS TO COMPLETE THIS APPLICATION:

All fields are required. Please be prepared with these documents to attach:

- Your current resume or CV in *MS-Word format (so PLI can delete if name and contact information for review committee to review)*
- A signed letter of recommendation in pdf format, from your sponsoring senior management (e.g., lab director) at your lab, site, or program. The letter should highlight the benefits of your PLI participation to you, your sponsoring institution, and the DOE.

## **You MUST apply with a Google account-related email address.**

- This email address will be used by PLI to correspond with you during the application process - you can use a different email address after you are accepted into the program.
- The form automatically saves your progress. If you cannot complete this form before submitting or need to switch devices, simply close the form/window. To continue with the incomplete form, re-open the Application Form link to resume where you left off. This form **cannot** be edited once you click Submit.
- To ensure consistency and alignment with your group's goals and requirements, please coordinate your application with your lab, site, or program management colleagues.

## **The deadline to submit applications is Friday, August 30, 2024.**

Successful nominees will be notified by email in November.

Having trouble? Send email to [pli@slac.stanford.edu](mailto:pli@slac.stanford.edu).

## **IMPORTANT:** A well-qualified candidate should have

- Have five (5) or more years of experience as part of a project or portfolio (>\$50M total) management team in a significant role as Project Director, Project Manager, Control Account Manager, Project Controls Analyst, Systems Engineer, etc. A candidate's maturity and life experiences are considered in evaluating their chance for success in the program.
- Express (through responses to short essay questions) a passion for advancing leadership skills aligned with the PLI program, describe their interest in expanding understanding of diversity and inclusion to lead projects, and be technically motivated.
- Be currently assigned to a DOE project (or be in line to be assigned to a DOE project) in a significant role, or be in a leadership role as a portfolio manager (or head of a PMO) that includes a DOE project. A DOE project is defined as one that follows the principles of DOE O413.3B and is past the CD-0 milestone or equivalent.
- Managers of R&D or operations activities do not qualify for this program

## CURRENT INFORMATION

1. E-mail Address

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2. First Name

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3. Last Name

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4. Home City

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5. Home State

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6. Phone Number (eg. xxx-xxx-xxxx)

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7. Are you a Federal Employee? Yes No

Federal employees work directly for a DOE federal government program office or agency as an employee, and not a contractor to the Department of Energy. For example, employees at LANL work for Triad Security, LLC, and are not direct federal employees of the Department of Energy.

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8. DOE Lab or Sponsoring Organization

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9. Current Project Role / Title (do **not** list responsibilities)

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10. Current Project(s) Name

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11. How many staff are currently working under your supervision (as direct report or matrixed) on the current project(s) you've noted above?

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12. Number of years in current project position

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13. How many years have you been managing a project or portfolio with a value greater than \$50 million?

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14. Are you being considered for a future DOE O413.3B project position? If so, provide the project name, your expected role, and expected cost. No Yes. Please provide project name, expected role, and expected cost.

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## DEMOGRAPHIC INFORMATION

By providing your demographic information, you are assisting with the Department of Energy's continued commitment to broadening access and opportunity in sponsored programs. Alternatively, for information you wish not to disclose, please select, "Do Not Wish to Provide." Your individual demographic information will not be shared or used for acceptance into the program. Aggregate, anonymized demographic information may be shared with the Department of Energy on a periodic basis, and aggregate, anonymized demographic information may be shared with confidential review committees who are charged to evaluate the program.

1. **Gender.** Please check all that apply to you

- Male
- Female
- Another Gender Not Listed
- Do Not Wish to Provide

2. **Race/Ethnicity.** Please check all that apply to you

- American Indian or Alaska Native**  
For example, Navajo Nation, Blackfeet Tribe of the Blackfeet Indian Reservation of Montana, Native Village of Barrow Inupiat Traditional Government, Nome Eskimo Community, Aztec, Mayo, etc.
- Asian**  
For example, Chinese, Asian Indian, Filipino, Vietnamese, Korean, Japanese, etc.
- Black or African American**  
For example, African American, Jamaican, Haitian, Nigerian, Ethiopian, Somali, etc.
- Hispanic or Latino**  
For example, Mexican, Puerto Rican, Salvadoran, Cuban, Dominican, Guatemalan, etc.
- Middle Eastern or North African**  
For example, Lebanese, Iranian, Egyptian, Syrian, Iraqi, Israeli, etc.
- Native Hawaiian or Other Pacific Islander**  
For example, Native Hawaiian, Samoan, Chamorro, Tongan, Fijian, Marshallese, etc.
- White**  
For example, English, German, Irish, Italian, Polish, Scottish, etc.
- Other:** \_\_\_\_\_
- Do Not Wish to Provide**

3. **Disability.** Please check all that apply to you

- Hearing Impairment
- Visual Impairment
- Mobility/Orthopedic Impairment
- None of the Above Conditions Apply
- Other: \_\_\_\_\_
- Do Not Wish to Provide

### LIST THREE (3) PREVIOUS PROJECTS YOU'VE WORKED ON.

Start with Project Name, Company/ Organization, and Location. Then provide your role/title (not responsibilities) on the project. End with total project cost \$.

<b>1 of 3:</b>	
Project Name	
Company/ Organization	
Job Title (no detailed responsibilities)	
Lab location (or city/state/org if not DOE)	
Total Project Cost of the Entire Project	

<b>2 of 3:</b>	
Project Name	
Company/ Organization	
Your Title (no detailed responsibilities)	
Lab location (or city/state/org if not DOE)	
Total Project Cost of the Entire Project	

<b>3 of 3:</b>	
Project Name	
Company/ Organization	
Your Title (no detailed responsibilities)	
Lab location (or city/state/org if not DOE)	
Total Project Cost of the Entire Project	

## ESSAY QUESTIONS

When answering all the essay questions below, please be mindful of the word limits. Do not start your response with any indentation/ spaces, nor any punctuation marks/ special characters. Doing this will give you a word count error.

1. Beyond your resume, summarize your relevant project management experience as a project team lead member, sponsor, or executive with project management oversight, including your job responsibilities related to the project, program, and portfolio management. Also, detail any project management and/or leadership training and education you received. (Word count: 300 to 350 words)
2. Effective stewardship and promotion of diverse and inclusive workplaces that value and celebrate a diversity of people, ideas, cultures, life experiences, and educational backgrounds are foundational to delivering on the DOE mission. Describe where you are in your personal journey in this regard, and what you hope to learn through PLI to help you facilitate and foster a diverse and inclusive project team. (Word count: 300 to 350 words)
3. Tell us what skills, information, or awareness you wish to learn through PLI that will apply to your job now. (Word count: 100 to 150)
4. Describe what leadership or project management role you envision yourself in 3-5 years and how PLI could strengthen you in preparation. (Word count: 100 to 150)
5. Outline briefly how your participation in PLI will benefit your home organization. (Word count: 100 to 150)

## ATTACHMENTS TO UPLOAD

1. Current resume or CV (in [MS Word](#) format)
2. Your Letter of Recommendation (in [pdf](#) format)

## ACKNOWLEDGMENT

By submitting this application, I acknowledge that I am a qualified candidate and have read and understood the time commitments of this program at the [PLI website FAQs](#).

Once you **SUBMIT** your response, it is **NOT** possible to make any further changes.